

Claim a VAT refund as an organisation not registered for VAT

Organisation details

Customer reference number	XQV126000100598
Organisation name	PLAISTOW AND IFOLD PARISH COUNCIL
Organisation type	Local authority or similar
Changed bank or address details	No

Claim details

Claim is £100 or more	Yes
Start date	1 July 2025
End date	30 September 2025

Invoice details

Upload or enter invoice details	Upload a file summarising all the invoice details
Upload invoice file	Schedule to VAT Return to 30 09 25.PDF

Total amount of VAT you paid

Paid amount	£1,096.43
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Total refund amount you are claiming

Amount of VAT you are claiming	The total amount of VAT paid: £1,096.43
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Contact details

Full name	Jane Bromley
Role in organisation	Clerk and Financial Responsible Officer
Email consent	Yes, I have read the guidance and understand and accept the risks of email
Contact email	clerk@plaistowandifold-pc.gov.uk
Telephone number	+441403839300
Submission details	
Submission date	1 Oct 2025 11:58
Submission reference	O231-PFMU-VYKZ
Submission mark	398b544f6b8379e6fad13469786179983fede46dfc749f0bab7d1696035bbdd8

Submit to HMRC On VAT Archive Completion

Date 01/10/2025

Plaistow and Ifold Parish Council Current Year

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Time 11:45

End Date of Assessment 30/09/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
10/07/2025	358672751	Cricket Pavilion Electricity	Plaistow and Ifold Parish Council	0.78
15/07/2025	245719348	Wifi Winterton Hall	Plaistow and Ifold Parish Council	10.59
15/07/2025	977478742	KH Play area safety inspection	Plaistow and Ifold Parish Council	91.00
17/07/2025	553769603	Cricket Pav elec final invoice	Plaistow and Ifold Parish Council	2.16
17/07/2025	139346203	Grass maintenance	Plaistow and Ifold Parish Council	86.18
17/07/2025	370325910	Sussex Pond Doctor	Plaistow and Ifold Parish Council	24.00
17/07/2025	831322466	Tree survey- sessile oak groun	Plaistow and Ifold Parish Council	95.00
17/07/2025	296312096	Parish Online Subs	Plaistow and Ifold Parish Council	10.00
17/07/2025	760154843	Ifold Play park sign	Plaistow and Ifold Parish Council	37.00
17/07/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
30/07/2025	504340883	A4 Printerpaper	Plaistow and Ifold Parish Council	3.49
31/07/2025	727255821	Ink Cartridges	Plaistow and Ifold Parish Council	23.96
11/08/2025	831322466	Tree Survey	Plaistow and Ifold Parish Council	121.67
11/08/2025	120431530	External Audit 24-5	Plaistow and Ifold Parish Council	84.00
11/08/2025	927480112	Picnic bench KH Play Area	Plaistow and Ifold Parish Council	184.00
11/08/2025	977736161	KH Play Area Bin	Plaistow and Ifold Parish Council	30.79
11/08/2025	927480112	Correction to account	Plaistow and Ifold Parish Council	-184.00
11/08/2025	927480112	Picnic Table KH Play Area	Plaistow and Ifold Parish Council	184.00
11/08/2025	987568734	KH PLayer Area Bench	Plaistow and Ifold Parish Council	54.92
11/08/2025	139346203	July grass	Plaistow and Ifold Parish Council	86.18
12/08/2025	358672751	Cricket Pavilion Electricity	Plaistow and Ifold Parish Council	0.81
15/08/2025	245719348	Wifi Winterton Hall	Plaistow and Ifold Parish Council	7.59
18/08/2025	887353085	Telephone divert	Plaistow and Ifold Parish Council	3.79
09/09/2025	358672751	Cricket pavilion electricity	Plaistow and Ifold Parish Council	0.81
11/09/2025	448766443	PDF Suite Pro (less 29.85CRDT)	Plaistow and Ifold Parish Council	9.63
12/09/2025	448766443	Crdr for inv pdf pro subs	Plaistow and Ifold Parish Council	-4.98
15/09/2025	139346203	KH Play Area top soil	Plaistow and Ifold Parish Council	20.80
15/09/2025	224424535	DPO services	Plaistow and Ifold Parish Council	30.00
15/09/2025	880276704	Pre school area trees	Plaistow and Ifold Parish Council	15.00
15/09/2025	245719348	Wifi Winterton Hall	Plaistow and Ifold Parish Council	7.59
17/09/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
24/09/2025	805015277	Banner for NP events	Plaistow and Ifold Parish Council	52.09
Total VAT Detail from Cashbook				1,096.43

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Plaistow and Ifold Parish Council Current Year

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Time 11:45

End Date of Assessment 30/09/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
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I (Full name in BLOCK LETTERS)

am claiming a refund of one thousand and ninety six pounds and 43 pence
(Pounds in words pence in figures)

£ 1,096.43

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

(Designated responsible officer)

Date

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.